

Covid-19 Preparedness Plan

Kingdom Kids Preschool and Camp is committed to providing a safe and healthy workplace for all our staff and children. To ensure this, we have developed the following Covid-19 Preparedness Plan in response to the Covid-19 pandemic and in accordance with Executive Orders 20-48 and 20-74 issued by Governor Walz. Our goal is to mitigate the potential transmission of Covid-19 in our workplaces and communities, and this requires full cooperation among our staff and families. Only through this cooperation can we establish and maintain the health and safety of our staff, families, and community.

All staff are responsible for implementing this plan, and complying with all aspects of this Covid-19 Preparedness Plan. Provisions of this policy are fully supported by the Director of Kingdom Kids and Christ Community Church Administration, and will be enforced.

We are serious about the health and safety of our staff and families at Kingdom Kids Preschool and Camp. We have developed this plan following the guidelines set forth by the Center for Disease Control (CDC), and the Minnesota Department of Health (MDH), as well as federal OSHA standards related to Covid-19 to address the following:

1. Frequent handwashing;
2. Cleaning and disinfecting;
3. Arrival and departure;
4. Social distancing throughout the day;
5. Plans for identifying and excluding sick staff, volunteers and children;
6. Source control and cloth face coverings;
7. Workplace ventilation
8. Playground use
9. Meals and snacks;
10. Field trips and events, and
11. Communication and training about the Plan.

1. Frequent Handwashing

- Children and staff practice appropriate handwashing routines. Children will wash hands upon arrival, after having been in a public place, before and after eating, upon entering or leaving indoor spaces, or after blowing your nose, coughing, or sneezing. If soap and water are not available, we use a hand sanitizer that contains at least 60% alcohol. Children are supervised when using hand sanitizer and it is inaccessible to them when not in use.

2. Cleaning and disinfecting

- Protocols in accordance with MDH and CDC guidelines for frequent cleaning and disinfecting are being followed:
 - Frequent, daily cleaning and disinfecting procedures of work and play surface, toys, and equipment.

- Daily cleaning and disinfecting of work spaces including restrooms, offices, meeting rooms, lunch rooms, break rooms, and playground.
- Frequent cleaning and disinfecting of high-touch areas such as door knobs, light switches, phones, keyboards, touch screens, railings, copy machine, etc.
- We minimize the use of shared supplies (e.g. arts and crafts, games, etc.) by designating separate supply bins for each classroom, using single use items when possible, and disinfecting items between uses.
- If persons suspected or confirmed to have COVID-19 have been in the program, we will implement the following procedures for cleaning and disinfecting.
 - The affected classroom will be closed for 2 days for cleaning and disinfecting as per CDC and MDH guidelines.
 - All equipment, toys, items the person may have been in contact with will be cleaned and disinfected.

3. Arrival and Departure

- Curbside pick-up and drop-off are in place every day for Preschool and camp.
- Parents are asked not to enter the building. If they need to enter the building for any reason, they need to wear a mask and use hand sanitizer.
- Multiple entrances and exits will be used during preschool.
- Children are screened each day before entering our program with an infrared thermometer and their hands are sanitized.

4. Plans for sick children, staff, and volunteers

- Daily health checks are conducted for children, staff, & volunteers, to ensure those who exhibit any symptoms of illness are not present.
- Staff have been informed and are encouraged to self-monitor for Covid-19 symptoms, including taking their temperature each day.
- People who have symptoms are asked stay home when sick.
- If a person becomes sick with covid-19 symptoms while on Kingdom Kids Campus, they will be sent home and their room will be closed for cleaning and sanitizing.
- Parents, staff, and volunteers will be notified in writing, maintaining confidentiality of exposed person, if a child, staff member, or volunteer has been exposed, or has tested positive for Covid-19.

5. Social distancing throughout the day

- Group sizes are limited to 10-15 students per classroom and consistent groups of children, staff, or volunteers stay together throughout the day.
- Children have assigned carpet squares to sit on in their classroom to promote social distancing.
- Chairs are spaced at tables for meal times so children and staff can distance themselves as much as possible.
- At nap time, children's mats (or cribs) are spaced out and placed head to toe in order to further reduce the potential for viral spread.

6. Source control and cloth face coverings

- Cloth face coverings are provided and staff are encouraged to wear them during the work day as much as possible, recognizing the development needs of the children in their care.
- Children are not required to wear cloth face coverings.

7. Workplace ventilation

- Fresh air is brought in as much as possible. Outside activities are encouraged.
- Recirculation is being limited.
- Ventilation systems are being properly used and maintained.

8. Playground use

- Classrooms and groups will follow a schedule so no more than 2 groups of children are on the playground or in the gym at the same time.
- Children wash hands before and after playground/gym use.
- Playground/gym equipment is washed between groups.

9. Meals and snacks

- Meals are served in multiple locations (classrooms and the gym).
- Groups are separated and table/chairs will be spaced to allow for maximum distancing.
- Tables and chairs are cleaned and disinfected before and after each group.

10. Field trips and events

- Kingdom Kids Camp will be taking limited field trips in small groups to outdoor facilities or where social distancing procedures are in place.
- Kingdom Kids Preschool will not be taking fieldtrips until restrictions have been lifted by the state.

11. Communications and training

- This Covid-19 Preparedness Plan was communicated to camp staff June 1, 2020, and will be part of preschool staff training. Ongoing trainings will be conducted as necessary as well as with new staff.
- This information was communicated to camp parents via email June 1, 2020.
- This plan will be communicated to preschool families prior to the start of school, September 2, 2020.
- This Covid-19 Preparedness plan will be available for viewing on the Kingdom Kids website, as well as posted in the Kingdom Kids office.
- Staff and families will be kept up to date on any changes to this plan.

This Covid-19 Preparedness Plan is certified by Kingdom Kids Preschool and Camp director and posted on June 22, 2020. It will be reviewed and updated as needed.

Teresa Fox
Director